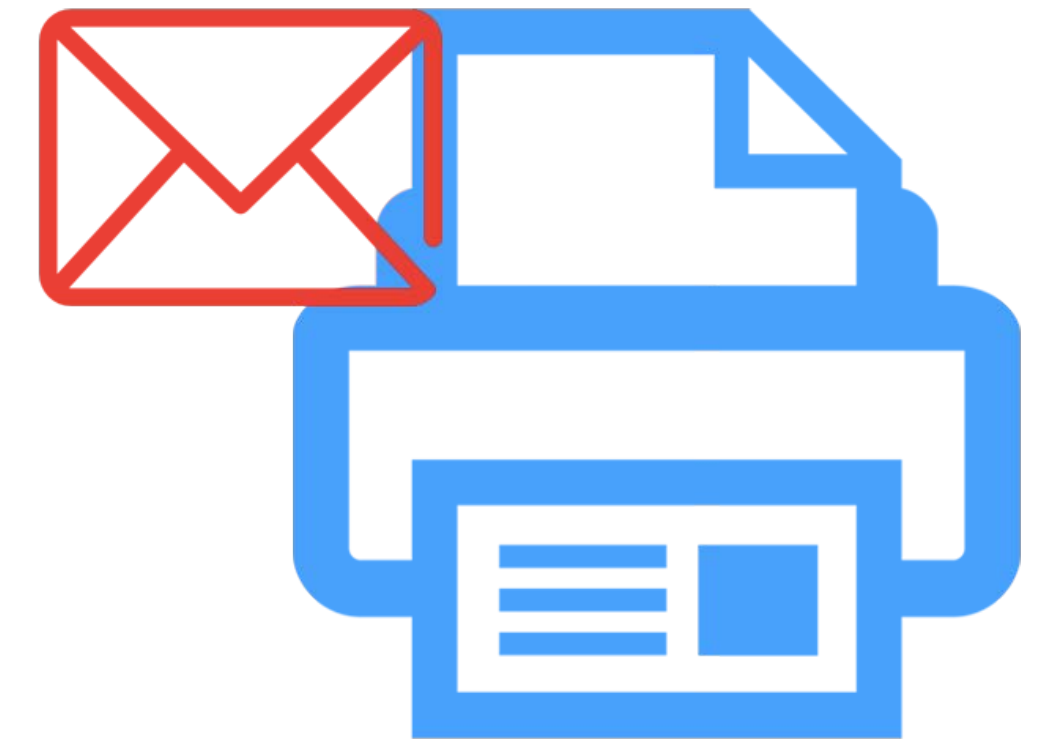


*net***2***phone*

Virtual FAX User Guide

## Virtual FAX



**Inbound faxes** will be sent to the email address provided to net2phone.

The email address can be a single user email address or a group alias / distribution list that is configured with your email provider.

To send an **outbound faxes** - simply compose an email and in the send to field send 1<fax number>@fax.net2phone.com.

The fax email **MUST** originate from the email address that net2phone has on record.

You can use the email body as cover page and add an attachment such as PDF, XLS, DOC, or any standard image file.

Alternatively, you can use the email body as a standalone fax if desired.

If you need any assistance with your Virtual FAX services please call 1.866.978.8260 option 2 or email [support@net2phoneoffice.com](mailto:support@net2phoneoffice.com)